

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 25, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana met in regular session on Tuesday, June 25, 2013, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 11, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

STRASSENFEST STREET CLOSINGS

Derek Bair, representing the 2013 Jasper Strassenfest Committee, presented a list of street closings and use of City property during the Strassenfest.

Monday July 29th at 6:00 p.m. for Bier Garten tent raising on lower Main Street:

Main Street between 3rd Avenue and 5th Street

4th Street between Jackson Street and Newton Street

5th Street between Jackson Street and Newton Street

NOTE: These streets shall remain closed until the conclusion of the fest.

Wednesday July 31st from 3:00 p.m. until 9:00 p.m. for carnival ride setup

Main Street adjacent to Jasper City Hall building to between 8th and 9th streets

7th Street between Newton Street and the east side of City Hall

8th Street between Newton Street and Jackson Street

Wednesday July 31st from 5:30 until 9:00 p.m. for booth and stand setup

Main Street between 5th Street and in between 8th and 9th Streets, including entire Public Square

6th Street between Jackson Street and Newton Street

Thursday Aug 1st at 4:30 p.m. until midnight

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Avenue and 9th Street

****Thursday Aug 1st from 5:45 p.m. until 7:00 p.m.** for Children's Box Parade

6th street between Mill Street (ONB parking lot) and the Public Square

Friday Aug 2nd at 10:00 a.m. until Saturday Aug 3rd at 1:00 a.m.

7 booths opening at 11:00 a.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Avenue and 9th Street

Friday Aug 2nd from 4:30 p.m. until conclusion of Waterball contests:

6th Street between McCrillus Street and Mill Street

Friday Aug 2nd at 6:00 p.m. AND 7:30 p.m. until conclusion of Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

Saturday Aug 3rd at the following times 11:00 a.m., 12:30 p.m., 2:00 p.m.,

3:30 p.m., and 5:00 p.m. until conclusion for Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

*****Saturday Aug 3rd from 7:00 a.m. until conclusion** of Wettlauf race:

Main Street between 7th Street and 9th Street and

9th Street from Newton to Jackson Streets

Saturday Aug. 3rd from 8:00 a.m. until Sunday Aug 4th at 1:00 a.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Avenue and 9th Street

Saturday, Aug 3rd from 3:00 p.m. until 5:30 p.m. Kiddie Tractor Pull contests

6th Street between McCrillus Street and Mill Street

Sunday Aug 4th from 11:00 a.m. until 5:00 p.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Avenue and 9th Street

Sunday Aug 4th from 11:30 a.m. until conclusion of parade.

(Please see attached sheet for special parade street closures)

SPECIAL PARKING REQUESTS FOR ENTERTAINMENT ACTS AND JAYCEE BIER GARTEN

Wednesday July 31st

6 cones with no parking signs on E. 7th and Jackson Street

NOTE: To be set out by 4:00 p.m.; these are to remain in place until midnight

Saturday Aug 4th.

4 cones with no parking signs to be set in parking lot of NE corner of 5th St. and Newton Street.

NOTE: These cones will stay in place until midnight Saturday August 4th will be set out by Gary Schnell (Entertainment Coordinator) nightly for entertainment parking.

For the Bier Garten - 3 parking spaces on 4th street between Main and Jackson Streets for trailers.

CITY PROPERTY USAGE FOR STRASSENFEST EVENTS

Thursday

Ruxer Golf Course beginning at 9:00 a.m. until conclusion for Youth Golf Tournament

Friday

Mill beginning at 6:30 p.m. until conclusion for Entertainment

Saturday

Riverwalk Plaza 7:00 a.m. – 5:00 p.m. for two events:

Auto Schau from 8:00 a.m. – 12:00 p.m. and Award Ceremony for BBQ Contest at 4:00 p.m.

Schroeder Complex beginning at 9:00 a.m. until 3:00 p.m. for two events:

Special Vintage Baseball Tournament AND Autolauf Road Rally

(Note: The Autolauf specifically requests the Southwest portion of the parking lot for lining up of vehicles for event and would like some barricades to separate their event from event parking for Vintage Baseball game.)

Log Barn from 9:30 – 2:00 p.m. for Tours and entertainment beginning at noon

Parker Park 11:00 a.m. until conclusion of event for Children's Pet Show

Mill from 1:00 p.m. – 3:00 p.m. for Entertainment

Jasper City Library 1:00 p.m. – 4:00 p.m. for Genealogy Open House

Sunday

Jaycee Park 7:00 a.m. to 8:00 a.m. for Strassenfest Bicycle Ride starting point

Multi-Day City Property Usage

Jasper City Mill Thursday 10:00 a.m. 4:00 p.m., Friday 10:00 a.m. – 7:00 p.m., Saturday 10:00 a.m. – 5:00 p.m., Sunday 12:00 p.m. – 5:00 p.m. for open house

Municipal Golf Course Friday 2:00 p.m., Saturday 8:00 a.m. and 2:00 p.m., and Sunday 8:00 a.m. and 2:00 p.m. until conclusion of Golf Tournament

Train Depot Friday 6:00 p.m. and 7:30 p.m., Saturday 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. for Spirit of Jasper Train Rides

Jasper City Hall Restrooms Thursday Aug. 1st to Saturday August 3rd

Entertainment Coordinators Gary and Marcia Schnell have pre-arranged this agreement, and are responsible for Entertainment Acts using City Hall facilities for costume changes and for set breaks.

Notes:

The City Hall Parking lot will be for handicapped accessible parking only during the hours of the Strassenfest. Violators will be ticketed and towed at owners' expense. Parking will NOT be allowed on the Public Square during the fest. Violators will be ticketed and towed at owners' expense.

Driving around barricades will not be allowed. Violators will be ticketed and towed at owners' expense.

Strassenfest Parade Street Closings

11:30 Mill St from 15th to 16th Streets, one way North only

✓ 15th Street from Kellerville Road to Main Street; one way westbound for Parade traffic and 15th Street residents.

✓ Royal Street from E 15th Street to Kellerville Road

✓ Jackson Street from 15th to 17th Streets; one way southbound for Parade traffic only.

12:30 ✓ 15th Street from US 231 to Main Street, closed to eastbound traffic

✓ All Cross Street intersections closed except 9th Street and 13th Street

12:50 ✓ Main Street and Jackson Street closed from 6th Street to 15th Street

✓ 9th Street and 13th Street closed at Jackson Street and Main Street

Note:

- ◆ Parade traffic line up on both sides of 15th Street.
- ◆ Parade entries can travel East on 15th Street on the North side of the street AFTER completing parade
- ◆ Use of Kellerville Road for entries to gain access to 15th Street
- ◆ Violations of these rules or any safety issue will result in the police department removing violating entries from the parade route.

SPECIAL STREET CLOSINGS FOR FIREWORKS

Sunday August 4th from 8:00 p.m. to 11:00 pm-includes setup and fireworks display
2nd Street from Clay Street to Fuzzy's

City property required: Schroeder Sports Complex

Barricades requested for all entrances

Bair said the items that are shaded are changes from last year. One major change is that they want to close the Square on Friday at 10:00 a.m. because seven booths will open at 11:00 a.m. to have lunch available. Vendors will be informed that they have until 10:00 a.m. that day to supply the booths with their products. David Prechtel suggested informing the courthouse of this new closure. Bair also said they have special closing for fireworks.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt the Strassenfest street closings and City property usage, the closure of the Square at 10:00 a.m. on Friday and the other changes that were noted. Motion carried 3-0.

EMERGENCY CALL BOXES

Bridgette Jarboe and Joshua Gunselman, participants in the Dubois County Leadership Academy, said they are working on a project to install emergency call boxes along the river walk. They asked permission to hold a safety stroll on the river walk on July 20, 2013 at 8:00 a.m. in order to create awareness and raise funds.

Mayor Seitz said the DNR has been contacted regarding the call boxes. He also said Chief Bennett would like the call boxes programmed to call the police department directly instead of calling 911.

A **motion** was made by David Prechtel and seconded by Timothy Bell to permit the safety stroll on July 20th at 8:00 a.m. from the plaza area to 15th Street and back. Motion carried 3-0.

RESOLUTION NO. BPWS 2013-5

City Attorney Renee Kabrick presented Resolution No. BPWS 2013-5 which recommends changes to the weed abatement and rank vegetation ordinance. The state law had several changes such as a notice can be sent via first class mail instead of by certified mail; a definition of weeds and rank

vegetation is required; and now the City is able to proceed with legal action against a property owner instead of just filing a lien against the property.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to adopt Resolution No. BPWS 2013-5 as described by the city attorney. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Allan and Judith Holweger, 12 River Band Court, Newburgh, IN
Location: Lots 1, 2, 5 in Brentwood Subdivision

Owner: Marcella Fleck, 2926 N 500 W, Jasper
Location: Hemlock Drive

Owner: Stephen and Linda Butler, 5501 Lane Rd, Wadesville, IN
Location: 323 E Tenth Street

Owner: S Corporation, 2201 Sherwood Ave, Charlotte, NC
Location: Emily Street, Lot 1, RePlat Arbor Place

VOLUNTARY FIREFIGHTERS CHANGE STATUS

Fire Chief Kenneth Hochgesang said three volunteer firefighters, Josh Dooley, Robert Eckerle, and Chris Schmidt have served one year. He recommended changing their status from probationary firefighter to regular firefighter effective today.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve moving Josh Dooley, Robert Eckerle, and Chris Schmidt from probationary firefighter to regular firefighter effective today. Motion carried 3-0.

POLICE REPORTS

Police Chief J. Michael Bennett reported the Aries the K-9 has been utilized eleven times from May 17 to June 16. He also reported that Officers Chambers and Hettinger attended CVSA training and are now certified. Referring to the police officer hiring process, Bennett said the background checks are done; interviews will be held July 18 and 19; and interviews by the Board of Public Works and Safety will then be conducted at a later date.

MOWER DECK QUOTES

Street Commissioner Raymond Eckerle said instead of the park department trading in a 2006 mower tractor they transferred it to the street department but the park department kept the deck. Eckerle then said he received a quote from Hopf Equipment for a new Kubota 60" mower deck for \$3,500.00 and a quote for a one-year old used Kubota 60" mower deck for \$2,200.00. Eckerle recommended accepting the quote for the used mower deck.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the quote from Hopf Equipment for \$2,200.00 for a used Kubota mower deck. Motion carried 3-0.

USED SEMI DUMP TRAILER

At the May 28, 2013 meeting Street Commissioner Raymond Eckerle was given permission to search for a used semi dump trailer. Eckerle said he found three trailers, two at Ruxer Ford and one at Cave Quarries. He presented the following quotes:

Ruxer Ford	\$ 9,500 each	Two 1984 EAST dump trailers with liners
Cave Quarries	\$10,000	1996 Raven 22' dump trailer with liner

Because they will get approximately fifteen years use out of the 1996 trailer, Eckerle recommended purchasing the 1996 Raven from Cave Quarries.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the purchase of one 1996 Raven dump trailer from Cave Quarries for \$10,000. Motion carried 3-0.

CHANGE ORDER

City Engineer Chad Hurm presented Change Order No. 2 for the South Newton Street storm sewer replacement project for a net add of \$8009.36. Hurm explained the additions and deductions that were needed for this project. The contract price after the change orders is \$260,692.95.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept Change Order No. 2 for the South Newton Street storm sewer replacement project for a net add of \$8009.36. Motion carried 3-0.

DESIGN STANDARDS MANUAL AND SPECIFICATIONS MANUAL

City Engineer Chad Hurm presented some proposed changes to the design standards manual. He then presented several changes to the specifications manual. He said this Board will need to recommend these amendments to the subdivision control ordinance to the Plan Commission and to the Council.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt the revised changes to the manuals. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:59 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 9th day of July, 2013.

Mayor Terry Seitz

Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer